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**Our Ref: FOI 7699**

**St Helens CCG  
St Helens Chamber  
Chalon Way  
Off Salisbury Street  
St Helens WA10 1FY**

**Date:** 23<sup>rd</sup> August 2018

Dear Sir/ Madam

**Re: Freedom of Information Request**

Further to your recent Freedom of Information request regarding CHC Software, please see below our response to your request.

Request/ Response:

I am writing to you under the Freedom of Information Act 2000 to request the following information from the CCG's Continuing Healthcare department:

1. Please state the number of CHC nurse assessors (FTE) at the CCG:  
[There are 3 FTE nurse assessors within the CHC Team](#)
2. Are you using any form of electronic software to support the CHC referral, checklist and assessment process (Yes/No)? [Yes](#)
3. If so, please provide the following information for each solution used:
  - a) Name of the software
  - b) Name of the company supplying the software
  - c) Brief description of services
  - d) Does the software integrate with any other CHC systems? If so, please name those systems.
  - e) What is the annual cost to the CCG for using this software?
  - f) Contract start date
  - g) Contract end date
  - h) Name of the person who signed the contract and their job title
  - i) Please state the name of the framework used / procurement route

[The CCG has a pooled fund arranged in place with the Local Authority, which includes CHC, FNC and FT assessment. We also make use of the Local Authority brokerage service for domiciliary packages of care. Patient information is recorded on Liquid Logics which is a Local Authority system, which includes referrals, assessments and care packages. Financial information is recorded on OCC's controCC system. Information regarding contracts is not held by the CCG.](#)

4. If the CCG is not using software, please describe how this process is managed and administered at the CCG. [N/A](#)

**Working in partnership with**



**and**



Should you require any further information or clarification regarding this response or do not feel that your request has been answered as you would expect, please contact us to discuss.

We also wish to take this opportunity to inform you that a formal complaints and internal review process is available, which will be managed by a FOI Appeals Officer.

This can be formally requested and must be done within a reasonable period of time (3 calendar months) from the date this response was issued.

Where you are not satisfied with the response to a request for information that falls within the Environmental Information Regulations, you should make a representation for a review to FOI Appeals Officer, [sthelensccg.foi@nhs.net](mailto:sthelensccg.foi@nhs.net) within 40 days of receipt of the response.

If you are not satisfied with our review under the Freedom of Information Act or the Environmental Information Regulations, you may apply directly to the Information Commissioners Office (ICO) for a review of your appeal decision. Generally, the ICO cannot make a decision unless you have exhausted our complaints procedure.

The ICO can be contacted at;

ICO, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF  
[www.ico.gov.uk](http://www.ico.gov.uk)

Should you need any further clarification or assistance, please do not hesitate to contact me quoting the above reference.

Yours sincerely,



**Angela Delea**  
**Associate Director – Corporate Governance**  
**NHS St Helens Clinical Commissioning Group**