Re: Freedom of Information Request

Further to your recent Freedom of Information request regarding Practice Manager Contact Details, please see below our response to your request.

Request:

Under the FOI act, could you kindly please provide me with a current list of the email addresses of all Practice Managers within your CCG and the relevant GP surgeries they manage. I will not be publishing the information you provide to me and will only use it to send information about a medical service that may be of interest to Practice managers.

Response:

It is not CCG policy to provide the contact details we hold for practice managers; however contact details for the individual practices can be found on our website, as follows:
http://www.sthelensccg.nhs.uk/about-us/member-practices-map/member-practices/

It would be advisable to contact each practice directly to ask where best to send the information you are referring to as each practice may have a different process for disseminating it to the relevant people.

Should you require any further information or clarification regarding this response or do not feel that your request has been answered as you would expect, please contact us to discuss.

We also wish to take this opportunity to inform you that a formal complaints and internal review process is available, which will be managed by a FOI Appeals Officer.

This can be formally requested and must be done within a reasonable period of time (3 calendar months) from the date this response was issued.

Where you are not satisfied with the response to a request for information that falls within the Environmental Information Regulations, you should make a representation for a review to FOI Appeals Officer, sthelensccg.foi@nhs.net within 40 days of receipt of the response.
If you are not satisfied with our review under the Freedom of Information Act or the Environmental Information Regulations, you may apply directly to the Information Commissioners Office (ICO) for a review of your appeal decision. Generally, the ICO cannot make a decision unless you have exhausted our complaints procedure.

The ICO can be contacted at;

ICO, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF
www.ico.gov.uk

Should you need any further clarification or assistance, please do not hesitate to contact me quoting the above reference.

Yours sincerely,

Angela Delea
Associate Director – Corporate Governance
NHS St Helens Clinical Commissioning Group